

Cert. ESP 2025 Course Application Form

No.	Question	Answer
1.	Name:	
2.	Company:	
3.	Email address you will be using to attend the virtual course: <i>This should be the email address you will use to log into Zoom and attend virtual classes. Your exam results will also be sent to this email address.</i>	
4.	Postal address for course materials to be sent to (if required): <i>This address will be used to send your course materials to, and any course equipment (e.g. tripods for examinations). You are required to keep us up-to-date on any changes in address. It is ok for you to use your office address for these purposes, so long as you will have access to it and will be able to pick up the items we send you from that location.</i> <i>If you prefer to not receive hard copy materials and access the materials online only, please do let us know in the Answer box.</i>	
5.	Which department are you in?	
6.	Your position/job title:	
7.	Please confirm you can attend the tuition and virtual exam dates for 2025: <i>Note the tuition is anticipated to be hosted on Zoom. If not, it will be on another platform selected by Tapestry and relevant details will be provided in advance.</i>	
8.	Please confirm your highest level of formal qualification from the following: <ul style="list-style-type: none"> • PhD or equivalent • Masters or equivalent 	

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	<ul style="list-style-type: none"> • Other post-graduate professional qualifications (e.g. company secretarial examinations; Legal Practice Course; other) • Undergraduate degree • A level (or equivalent) • GCSE (or equivalent) <p><i>This information is being collected to assist Tapestry in the design, implementation and development of the course (e.g., to help us understand the level of support that the cohort as a whole will need in order to successfully pass the exams, to consider where we may offer additional sessions for example on exam technique or support with revision, and/or to understand statistical information we may collate as part of operating this course). Individual information will not be shared with examiners or moderators during the marking process. It may be shared with the Cert. ESP Exam Board as part of the course review process following marking, but would be anonymised (e.g., tied to the student only by reference to their candidate number) before being shared with the Cert. ESP Exam Board and would otherwise not be shared outside of Tapestry.</i></p> <p><i>Please note the response to this question and the question below will not in any way negatively impact the student or their grade.</i></p>	
9.	Please confirm the year in which you last took an exam:	
10.	Do you have additional requirements?	
11.	How did you hear about the course?	
12.	Please confirm the email address, full company name and postal address the invoice should be sent to. (<i>The invoice is sent via email</i>)	

Email to: gabby.miranda@tapestrycompliance.com

Thank you!